



## **2024 Moderation Plan**

2024 Mahere Aromātairua

Waihanga Ara Rau

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## 1. Purpose and audience (Te kaupapa me te hunga whakarongo)

The purpose of this document is to outline the 2024 Moderation Plan for Waihanga Ara Rau. The audience for this process is:

- Waihanga ARA Rau Council
- CE Waihanga Ara Rau
- GM Assurance
- Assurance Managers
- Assurance Specialists
- Assurance Administrators
- Educational Providers

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## 2. Approval (Whakaaetanga)

<b>Approved by</b>	Assurance Committee
<b>Date Approved</b>	
<b>Next Review</b>	31/01/2025

Version	Date	Nature of Amendment
1.0	19/01/024	New document created.

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### 3. Background (Papamuri)

As part of the implementation of the annual Assurance Plan, Waihanga Ara Rau has implemented a more collaborative and coordinated approach to the planning for moderation. 2024 will see a transition away from the traditional calendar year of moderation planning to aligning with the Waihanga Ara Rau operational year, a moderation cycle. (July to June).

Moderation activities will be determined by one or more of the following activities:

1. **Focus** classifications: Focus classification for both providers and standards.
2. A providers **internal** moderation plan: Aligning the sampling to the providers internal moderation planning.
3. **Themes** based moderation: Aligned to identified themes that have been captured during a moderation cycle. This may include specific themes for an industry, across several providers, or targeted standards.

#### 1. Focus classifications:

Waihanga Ara Rau will use a focus classification approach to determine focus areas, the frequency of moderation, and the standards moderated for each moderation cycle. The primary aim is to target moderation activities where they provide the most benefit to providers, learners, and employers. This maybe at an industry, standard, or outcome level.

Waihanga Ara Rau will use the following classifications for both providers and standards:

1. Low focus
2. Medium focus
3. High focus

**Factors that determine focus classifications:** Waihanga Ara Rau considers the following factors when determining focus classifications for providers and standards.

	Provider	Standards
Factors	<ul style="list-style-type: none"><li>• Self-assurance – capability and moderation history</li><li>• EER (for non-school providers)</li><li>• Provider is new or has been granted programme endorsement in the preceding year.</li><li>• High number of standards reported by provider</li></ul>	<ul style="list-style-type: none"><li>• Standards that have been deemed high risk by the industry or a capstone standard. (A list of standards in this category shall be published by Waihanga Ara Rau on an annual basis)</li><li>• New standards</li><li>• High and low usage standards</li><li>• The level and context of the standard</li></ul>

#### 2. A providers internal moderation plan:

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A provider may not be aligned to the focus classification standards identified above, or there are insufficient standards aligned to that provider. It is important that post moderation is called within each moderation cycle and that the quantity of the sampling is sufficient to be able to identify a theme.

Post-assessment moderation sampling under this activity shall be aligned to the providers current internal moderation plan. Where an internal moderation plan is unavailable, the selection of standards shall be determined by the standard results reported through the annual NZQA Traffic or quarterly reports.

**A minimum of three** standards shall be called within the first quarter of each assurance cycle.

### 3. Themes based moderation:

As part of the annual Assurance Plan, ‘themes’ will be determined from across several of our functions. Themes may align specifically with standards, assessment, or assessor practice. Where themes are identified an industry, standards, or a specific practice may become a focus area within the current or future moderation cycle.

The purpose for including themes based moderation is to ensure a solution is identified and implemented as part of the continuous improvement cycle aligned with our Assurance Plan. Themes may also be project based depending on the planned action.

### 4. High Risk and Capstone Standards (Ngā paerewa morearea me ngā paerewa Capstone)

At the time of development or review standards maybe identified by the industry sector as high risk or a capstone standard. The expectation of the industry is that the assessment outcome for these standards needs to be moderated on an annual basis to ensure that assessment is consistent and that any issues identified at the standard or assessment level are addressed at the time.

Number	Title	Level	Credits	Industry	Type of Risk	Qtr
28110	Demonstrate knowledge of electrical power, energy, cost of consumption, and inductors and capacitors in AC circuits	4	4	Electricity Supply	Capstone	2 and 3, Peer Review 4
28278	Plan, joint, and test underground cables, and carry out a rescue from an electricity supply pit. <b>Note:</b> expired as of 31/12/2023, replaced by 33058	4	10	Electricity Supply	Capstone	2 and 3, Peer Review 4
28893	Maintain and test substation equipment	4	12	Electricity Supply	Capstone	2 and 3, Peer Review 4
28943	Plan and carry out maintenance on transmission grid assets	4	10	Electricity Supply	Capstone	2 and 3, Peer Review 4

Number	Title	Level	Credits	Industry	Type of Risk	Qtr
29738	Plan, install, and test electrical installation wiring and equipment	5	15	Electricity Supply	Capstone	2 and 3, Peer Review 4
29739	Demonstrate knowledge of the Electricity Act, circuit protection and compliance testing of works or installations	5	10	Electricity Supply	Capstone	2 and 3, Peer Review 4
31954	Install and commission network lines, and service a transformer using an access permit	4	10	Electricity Supply	Capstone	2 and 3, Peer Review 4
31968	Install or repair traction network structures	4	10	Electricity Supply	Capstone	2 and 3, Peer Review 4
32255	Demonstrate and apply knowledge of legislation and codes of practice in the electricity supply industry	4	8	Electricity Supply	Capstone	2 and 3, Peer Review 4
33058	Plan, joint, and test underground cables, and operate a cable spiking or cutting tool	4	10	Electricity Supply	Capstone	2 and 3, Peer Review 4

Based on the reporting of capstone standards in 2023, the providers to be called for post-assessment moderation are outlined below. This table is subject to change depending on results reported in Quarter 1 and 2 of 2024.

**Note:** All assessors and providers shall be invited to a Peer Review workshop, in Quarter 4, even if they haven't assessed against a capstone standard to ensure consistency of assessment and assessor practice.

Provider	Quarter 2			Quarter 3				Quarter 4
Unit	32255	28110	28278	31954	31968	29738	29739	Peer Review
Avetta Training	X	X		X				X
MITA Consulting	X	X	X	X				X
Te Pūkenga-Connexis	X				X	X	X	X

## 5. High Focus standards to be post-assessment moderated (Ngā paerewa arotahinga matua, e aromātairua ā-muri)

The High Focus Standards to be post-assessment moderated are outlined in the table below. The practical application of skills and knowledge at Level 3, or above, where there have been more than 1,000 assessments results reported, and standards of 15 credits or more, is an additional criterion for 2024.

Providers that have reported more than 10,000 assessment results overall have been deemed high focus for 2024.

Number	Title	Level	Credits
23229	Use safety harness system when working at height	3	4
23966	Describe types of elevating work platforms (EWPs), and industry requirements for their use	3	2
23960	Assess the worksite, prepare and operate a scissor lift elevating work platform (EWP)	3	3
23962	Assess the worksite, prepare and operate a self-propelled boom lift elevating work platform (EWP)	4	5
30072	Demonstrate and apply knowledge of slinging regular loads safely	3	14
30850	Construct and erect wall frames	4	26
30844	Install and flash exterior joinery	4	17
30871	Construct framed floors and stairs or ramps	4	24
30870	Construct concrete foundations and slabs	4	19
30849	Construct and erect roof framing	4	32
30846	Install and flash wall claddings	4	24
30845	Prepare for roof cladding installation, and complete long run roof cladding installation	4	14
30868	Set out buildings, construct profiles and establish set-out points	4	16
30854	Apply legislative frameworks to construction operations	4	7
30869	Maintain the professional standards of the construction industry as a carpentry trade professional	4	20

Number	Title	Level	Credits
30550	Demonstrate knowledge of the installation, commissioning, and maintenance of hot water supply systems	4	10
31960	Maintain the TTM worksite, install and remove a worksite, and undertake an inspection activity	3	10
15757	Use, install and disestablish temporary proprietary height safety systems when working at height	3	4

Based on the reporting of standards in 2023, the providers to be called for post-assessment moderation are outlined in the tables below.

Provider	Quarter 1			
	23229 and 15757	30550	31960	30072
Vertical Horizonz New Zealand Limited	X			X
Safety 'n Action Limited	X			X
MITA Consulting Ltd	23229 only			
Te Pūkenga - Connexis			X	
Te Pūkenga - ARA	X	X		
Te Pūkenga - Weltec		X		
Te Pūkenga - MIT		X		
Te Pūkenga - Wintec		X		
Te Pūkenga - Earn Learn	23229 only	X		X
ACT Safety	X			X
Besafe Training	X			
NZ Safety Blackwoods Worksafe Training	X			
Fire and Safety Training Limited	X			



Provider	Quarter 1			
SiteSafe	X			
AMS Group Limited				X
TR Driver Training Limited				X
PassRite Driving Academy Limited				X
Avetta Training				X
Industry Training Works Limited				X
M&O Pacific Limited				X
Major Oak Safety Training Limited				X
Te Pūkenga - Tai Poutini Polytechnic				X
Land Based Training Limited			X	
Te Pūkenga - EIT		X		
ICE		X		
Te Pūkenga - SIT		X		

Provider	Quarter 2					
Unit	23966, 23960, and 23962	30850	30844	30871	30870	30849
Vertical Horizonz New Zealand Limited	X					
The Electrical Training Company Limited	X					
Safety 'n Action Limited	X					

Provider	Quarter 2					
Te Pūkenga - Earn Learn	X					
ACT Safety	X					
NZ Safety Blackwoods Worksafe Training	X					
Fire and Safety Training Limited	X					
Summit	X					
PRO+MED (NZ) Limited	X					
Tana Training Limited	X					
AMS Group Limited	23960 and 23962 only					
Te Pūkenga – BCITO		X	X	X	X	X
Builders Academy New Zealand Limited		X	X	X	X	X

Provider	Quarter 3				
Unit	30846	30845	30868	30854	30869
Te Pūkenga – BCITO	X	X	X	X	X
Builders Academy New Zealand Limited	X	X	X	X	X

## 6. Industry Focus standards for post-assessment moderation (Ngā paerewa arotahinga ahumahi, e aromātairua ā-mua)

The Cranes and Scaffolding industry sectors will be a focus of post-assessment moderation for 2024. These are small sectors but deemed to be high risk due to the environments in which they operate. During 2023 it was identified that a focus on assessment, assessor practice, and RPL/RCC assessment needed to be a focus.

For 2024 Waihanga Ara Rau will collaborate with the provider network and the Industry Associations to improve the quality of the provision and assessment for these two industry sectors.

The standards identified for post-assessment moderation are outlined in the table below. The scope of these units maybe expanded as the project progresses during 2024.

Number	Title	Level	Credits
3789	Sling varied regular loads and safely direct a crane during crane operations	3	15
3790	Use a cab controlled gantry crane to lift and place regular loads	3	2
3794	Lift and place regular and irregular loads using a tower crane	4	15
3795	Configure and position a mobile crane, and lift and place regular and irregular loads	4	25
3800	Use a radio remote or pendant controlled gantry crane to lift and place regular loads	3	10
16617	Use a truck loader crane to lift and place regular loads	3	15
20208	Use a self-erecting tower crane to lift and place regular loads	3	10
20209	Erect, dismantle, and reconfigure a self-erecting tower crane	5	25
24511	Configure a non-slewing articulated crane, and lift and place regular and irregular loads	4	15
26591	Handle and maintain suspended scaffolding components	3	5
27676	Configure a lattice boom track crawler crane to lift and place regular and irregular loads	4	25
23720	Erect, operate, and dismantle mast climbers	4	6
23719	Erect, operate, and dismantle proprietary winches on scaffolding	4	6

The providers to be involved in this project are outlined in the table below. The project may involve a desk-top moderation, cluster moderation, or provider visits to observe training and assessment being undertaken, or a combination of these methods. Providers will be contacted directly with the details of how they will be involved in the project.

<b>Provider/Standard</b>	<b>3800</b>	<b>16617</b>	<b>3789</b>	<b>3795</b>	<b>3794</b>	<b>27676</b>	<b>24511</b>
ACT Safety Limited	X	X	X				X
Ama Training Group Limited	X	X					
AMS Group Limited	X		X	X		X	X
Industry Training Works Limited	X		X				
M&O Pacific Limited	X	X	X				
Major Oak Safety Training Limited	X	X	X	X	X		X
Safety 'n Action Limited	X		X				
Te Pūkenga - EarnLearn	X	X	X	X	X	X	X
Vertical Horizonz	X	X	X	X			X
Avetta Training		X					
MITA Consulting Ltd		X					
PassRite Driving Academy Limited		X					
Safety 'n Action Limited		X					
TR Driver Training Limited		X					

<b>Provider/Standard</b>	<b>20208</b>	<b>3790</b>	<b>20209</b>	<b>23719</b>	<b>23720</b>
ACT Safety Limited		X			

Provider/Standard	20208	3790	20209	23719	23720
Major Oak Safety Training Limited	X				
Te Pūkenga - EarnLearn	X	X	X		
Vertical Horizonz		X		X	X
Te Pūkenga - Tai Poutini				X	X
Te Pūkenga - WITT				X	X

## 7. Secondary School Cluster Group Workshops (Te huinga o ngā kura tuarua)

All secondary school clusters delivering and assessing carpentry standards are grouped, according to location, for cluster moderation workshops. Apart from the peer moderation of standards during these meetings, there is a lot of value added from the sharing of knowledge around delivery and assessment from the teachers within their own contexts.

The following cluster groups have been selected for 2024.

Cluster	Schools	Qtr
<b>Central Otago</b>	Cromwell College, Dunstan High School, Maniototo Area School, Mount Aspiring College, Twizel Area School, Wakatipu High School	2
<b>Gisborne/Hawke's Bay 1</b>	Gisborne Boys' High School, Lytton High School, Turanga Tangata Rite, Wairoa College, Napier Boys' High School, Tamatea High School, Taradale High School, William Colenso College	2
<b>Hawke's Bay 2</b>	Central Hawke's Bay College, Flaxmere College, Hastings Boys' High School, Hastings Christian School, Havelock North High School, Karamu High School, St John's College (Hastings)	2
<b>Sth Canterbury/Nth Otago</b>	Ashburton College, Geraldine High School, Mackenzie College, Mount Hutt College, Mountainview High School, Opihi College, Roncalli College, St Kevin's College, Timaru Boys' High School, Waimate High School, Waitaki Boys' High School	2

Cluster	Schools	Qtr
<b>Thames/Coromandel</b>	Hauraki Plains College, Katikati College, Mercury Bay Area School, Paeroa College, Thames High School, Waihi College, Whangamata Area School	2
<b>Wairarapa</b>	Chanel College, Kuranui College, Makoura College, Ponatahi Christian School, Rathkeale College, Tararua College, Wairarapa College	
<b>Westland</b>	Buller High School, Gloriavale Christian Community School, Greymouth High School, Karamea Area School, Murchison Area School, Reefton Area School, South Westland Area School, Tai Poutini Polytechnic	2
<b>Whanganui</b>	Cullinane College, Feilding High School, Rangitikei College, Ruapehu College, Taihape Area School, Whanganui City College, Whanganui Collegiate School, Whanganui High School	2

## 8. Amendments to the Plan

It is important that any changes to the moderation plan are recorded for auditability. Only Managers should be making changes to the document, these changes should be approved by the GM Assurance in the first instance.

Date	Unit	Provider	Amendment
14/03/24	30871	Safety N Action and Vertical Horizon	Unit removed from schedule as not delivered by the provider. Internal mistake.
18/03/24	15757	MITA	Unit removed from schedule as not delivered by the provider. Internal mistake.